

APPLICATION FORM

FORM NO.

Instructions for filling the Application Form :

- i. Application form is required to be filled in CAPITAL letters by the candidate in their own handwriting. The form should be complete in all respects.
- ii. Please do not enclose any testimonials along with this form. All certificates (originals) should be produced at the time of admission.
- iii. Incomplete forms will not be considered.

Please affix your recent photograph

Course Applied for (✓ the right one)

M.Tech <input type="checkbox"/>	BBA <input type="checkbox"/>	MCA <input type="checkbox"/>
B.Tech <input type="checkbox"/>	BHM <input type="checkbox"/>	MCA (Lateral Entry) <input type="checkbox"/>
B.Tech (Leet) <input type="checkbox"/>	BCA <input type="checkbox"/>	MBA <input type="checkbox"/>

1. Name : Mr./Mrs./Ms.

(FIRST) (MIDDLE) (LAST)

2. Date of Birth : 3. Sex : Male Female

D D M M Y Y Y Y

3. Nationality : Indian Others If other, specify _____ 4. Blood Group: _____

5. Do you have a passport: Y N If yes, expiry date:

D D M M Y Y Y Y

6. Correspondence Address:

(DISTRICT) (STATE)

Pin :

Telephone (with STD code) Mobile :

E-mail :

7. Permanent Address :

(DISTRICT) (STATE)

Pin :

Telephone (with STD code) : Mobile :

8. Father's/Husband's Name :

Occupation : Designation :

Official Address :

(DISTRICT) (STATE)

Pin :

Telephone (with STD code) Mobile :

9. Mother's Name :

Occupation : Designation :

Official Address :

(DISTRICT) (STATE)

Pin :

Telephone (with STD code) Mobile :

10. Siblings

Sibling	Age	Qualification	Profession	Organisation	Designation
Sibling					
Sibling					

11. Local Guardian :

Occupation : Designation :

Official Address :

Pin :

Telephone (with STD code) Mobile :

12. Do you suffer from any Chronic ailment: Yes No If yes, give details : _____

13. Category (tick the right one) : General SC ST OBC Minority (Jain, Muslim, Sikh, Christian)
 Others (Physically Handicapped/Freedom Fighter/Armed Forces etc.)

14. Family at SBIT

Have any of your family members studied / studying or worked / working with SBIT? Yes No

If, studied, Name _____ Programme _____ Year _____

If, studying, Name _____ Programme _____ Year _____

If, worked, Name _____ Department _____ Year _____

If, working, Name _____ Department _____ Year _____

What is the relation to you _____

15. Is there any gap in your career ? If Yes, give reasons : _____

16 (a). Academic Qualifications :

Examination	Roll No.	Subjects	Year	Name of School / College / University	Board	Marks Obtained	Max. Marks	% Marks Obtained
10th								
10 + 2								
Diploma								
Graduation/ Any Other								

16 (b). To be filled only in case of B.Tech (1st year)

Name of Subjects	Marks Obtained	Max. Marks	% Marks Obtained
Physics		100	
Mathematics		100	
Chemistry/Computer Sc/Information Sc/Bio-Technology/Biology		100	
TOTAL		300	

16 (c). Examination Details (tick the right one) : JEE(Main) OLET (LEET) OLET(MCA) MAT CAT CMAT

Roll No. _____ Rank / Percentile Score _____

17. State from where 10+2 passed _____ year of passing _____

18. Academic Awards / Medals / Prizes / Scholarship / Honours etc. :

Name	Received When	For What

19. Extra Curricular Activities : _____

20. Choice of Course :

Programme	Name of courses offered	Order of Preference (1, 2, 3, 4, 5)
B.Tech	1. Computer Science & Engineering (CSE) 2. Information Technology (IT) 3. Electronics & Communication Engineering (ECE) 4. Electrical & Electronics Engineering (EEE) 5. Mechanical Engineering (ME)	
M.Tech	1. Mechanical Engineering (ME) 2. Computer Science & Engineering (CSE) 3. Electronics & Communication Engineering (ECE)	
Others	1. Master of Computer Application (MCA) 2. Master of Business Administration (MBA) 3. Bachelor of Business Administration (BBA) 4. Bachelor of Computer Application (BCA) 5. Bachelor of Hotel Management (BHM) 6. Master of Computer Application - Lateral Entry 7. Bachelor of Technology - Leet (B.Tech - Leet)	

For office use only

Date of receipt : / / Date of Admission : / /

D D M M Y Y Y Y D D M M Y Y Y Y

Registration No. : / / Roll No. : / /

Mode of Admission : M C Branch Offered :

Course Offered : M.Tech BBA MCA

B.Tech BHM MCA (Lateral Entry)

B.Tech (Leet) BCA MBA

Received By (sign): _____

Declaration by the Candidate

I solemnly declare that I have filled the form in my own hand and information given is true. If this information is found to be incorrect at any stage, my candidature to the college will be cancelled. I affirm to abide by the rules and regulation of the college and affiliating university. My behaviour during the period of study will be dignified. I will be punctual and regular in attendance. I will not take up any service (Govt. / Private) during the college hours. I have noted that fee including hostel / transport fee charged will not be refunded under any circumstances. I also undertake to pay all hostel / transport dues annually at the time of admission and during the complete course of study as per the dates notified by the Institute.

Place : _____

Date : _____

Signature of Candidate

Declaration by the Parent / Guardian

I certify that my son / ward is taking admission with my permission upon my own responsibility. I will be responsible for payment of all annual Institute, hostel / transport dues at the time of admission and his / her good conduct and behaviour during the stay in the college. I undertake that I shall have to pay fees for complete course. If my son / daughter / ward withdraws before completion of studies due to any reason then no part of it shall be refunded.

Place : _____

Date : _____

Signature of Parent / Guardian



Undertaking By The Applicant

I, the undersigned, _____ S/o/D/o _____ aged

about _____ years, R/o _____, applying for admission to the Shri Balwant Institute of Technology, Sonapat (hereinafter referred to as "SBIT") do hereby declare that:

1) All information submitted to SBIT vide the Admission Application form(s) or otherwise in any manner, is complete, factually correct and accurate to the best of my knowledge and is authentic and in case it is found at any time that I have concealed, suppressed or distorted any information/fact which would have rendered me ineligible for admission, my admission to SBIT shall stand cancelled and I shall have no claim for refund of fee or otherwise whatsoever against SBIT.

2) SBIT reserves the right to reject my application form(s) in case not found fit by the University.

3) I have read and understood all the contents of the Prospectus and agree to abide by all the terms and conditions for my study and stay at SBIT as in force from time to time.

4) I will adhere to the provisions of SBIT, Regulations, Ordinances and Rules made hereunder; and further Orders, Instructions, Guidelines, Codes, Policies, Directions, Standing orders etc. (hereinafter jointly referred to as "Rules & Regulations") as enforced from time to time by the University and its constituent(s), affiliate(s), sponsoring body, associate(s), successor(s), sister concern(s) and other units, as applicable. Failure or default or ignorance on my part with regard to adherence of Rules and Regulations in any manner shall entitle SBIT to impose penalty and/or punishment and/ or to take any other action against me and in that eventuality I shall have no claim for refund of fee or any other right against SBIT.

5) SBIT shall be entitled to make mandatory for me to participate in various academic, co-curricular, extracurricular and other activities including but not limited to research, training, industrial visits, seminar, study tours, placements and other activities at State, National or International level, on payment of such fee and charges or otherwise as and when deemed fit by SBIT.

6) Confirmation of my admission shall be subject to the satisfaction of all the eligibility conditions and other requirements as prescribed by the University. Failure or default on account of submission of fee(s) or any document(s) or fulfillments of any condition(s) as prescribed by the University shall entitle SBIT to cancel my admission and/or to impose any penalty or to take any other action against me and I shall have no claim for refund of fee or otherwise whatsoever against SBIT.

7) I shall be liable to pay for any damage caused by me to the property of SBIT either alone or jointly with others, apart from any disciplinary action(s) imposed on me by the University.

8) All tangible and intangible materials developed by me (individually or jointly with others) during my study at SBIT including but not limited to books, software, new technologies, formulae, notes, slides, papers, CD's, formulations, drawings, paintings, photographs, sculptures, designs, models, audios, videos, films etc. will invariably be the property of the Institute and all rights including copyrights, patents, trademarks, intellectual property rights, publishing, selling, transferring, parting with, assigning to, broadcasting, telecasting, printing etc. shall lie with SBIT without any compensation to me unless otherwise decided by SBIT. The Institute shall be entitled at all times to use my personal and other information available with SBIT in any form for such purposes as deemed appropriate, for which no further consent is required.

9) Failure or any sort of default or ignorance with regard to submission of any information or fulfilment (compliance) of any condition or requirements including signing or attestation of any documents(s) as required by SBIT, whether deliberately or unintentionally shall not relieve me or my parents/guardian of the implication thereof and the decision of SBIT will be binding for all the matters concerned.

10) I am medically fit and have no communicable and serious diseases including fits, any sort of attacks or otherwise which would have rendered me in eligible for my study or stay at SBIT, however, in case any expenditure is incurred by SBIT on my treatment for any illness or disease or personal injury or otherwise, it shall be paid/reimbursed by me or my parent/guardian.

11) I shall study at SBIT for the complete duration of the programme and if due to any reason, I leave /withdraw at any time before the completion of programme, I shall be liable to pay the fee for all the successive terms and other pending dues, unless otherwise prescribed by SBIT.

12) I will not carry out any business activity in SBIT Campus either on my own or jointly with any student(s)/staff member(s) or any other person unless specifically permitted in writing by SBIT.

13) I will not promote or engage in or participate in any kind of social, ritual, religious, political or such like other activities in and outside the precincts of SBIT, unless specific ally permitted in writing by SBIT.

14) Delay or default in making any provision in respect of my study, residential facility, transport facility or any other facility will not entitle me to claim any compensation or refund or any other right from SBIT.

15) I will attend all the Lectures / Labs / Tutorials. In any case my attendance will not be less than 75% (as per University rules). If the attendance is less than 75% I will not be eligible for appearing in Institute sessional examination / DCRUST semester examination. I will keep knowledge about my attendance from notice board or concerned teacher from time to time.

Signature of Applicant

Signature of Parent